

QuickStart eCuse Guide: Adding Attachments

1 Go to secure.vermont.gov/TAX/ecuse/home and log in.

2 Select Landowner Dashboard

Landowner Dashboard

3 Select Attachments

Attachments

4 Select the method you will use to send maps, then select the document types to be updated.

VERMONT eCuse - PUBLIC SUBMISSION SERVICE
Current Use Program of the Vermont Department of Taxes

Home | Contact Us | **Landowner Dashboard** | My account | Log out

Sections

- Application Reason
- Landowners
- Consultant Information
- Property Description
- Transfer of Enrolled Land
- Buildings
- Agricultural Land
- Forest Land
- Conservation Land
- Attachments**
- Verify
- Certification
- Submit

Attachments

Based on the information you have entered, the following supporting documents will be required. Please indicate how you intend to deliver each of the document types.

Maps *

Electronic Attachment Mail/Other Method

Please Upload documents here. You may upload up to 10 documents.

Document Type

Document Types

- Cover Letter
- Building Lease
- Signature Page FMP
- Maps
- Parcel Certification Form
- Pictures
- FMAR
- FMP
- Other

Back Next Save

Comments

5 The information entered on the previous screen will determine which attachments will be required. Tax returns, if required, must be submitted by mail.

Select the method for sending required documents to the Current Use program (Electronic Attachment or Mail/Other Method). If attaching electronically, select the document type, then select Upload Document (not shown).

Note: you may add up to 10 documents. Allowed file formats are jpg, jpeg, gif, png, txt, doc, xls, pdf, pps, odt, ods, odp.

The screenshot shows the Vermont eCuse - PUBLIC SUBMISSION SERVICE interface. The header includes the Vermont logo, the text "eCuse - PUBLIC SUBMISSION SERVICE", and "Current Use Program of the Vermont Department of Taxes". Navigation links for "Home", "Contact Us", and "Landowner Dashboard" are present. A "My account" and "Log out" link is also visible. The main content area is titled "Attachments" and includes a "Help" button. A message states: "Based on the information you have entered, the following supporting documents will be required. Please indicate how you intend to deliver each of the document types." Below this, a yellow box indicates "You are required to mail in Tax returns." The "Landowner's Tax Returns" section has a checked checkbox for "I will mail this document." The "Forest Management Plan" and "Maps" sections each have radio buttons for "Electronic Attachment" and "Mail/Other Method". A "Document Type" dropdown menu is shown below. At the bottom of the form are buttons for "Back", "Next", "Save", and "Comments".

6 Once all documents have been uploaded, select Next and start the signature process.

Next