

VT Form <b>PVR-324</b>	<b>Application for Addition to the List of Department-Approved                  PROJECT SUPERVISORS</b>
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The **Project Supervisor** exercises general supervision over an appraisal revaluation project in concert with the duly authorized or elected assessor or board of listers, conducts sales surveys, and establishes base values for land and buildings. The Project Supervisor conducts, or at the discretion of the board of listers/assessor, participates in the grievance proceedings following the posting of notifications of change of appraisals and is responsible for the quality of work and the department of all personnel employed for the project.

**Required:** Three years experience as a real estate appraiser with at least two years of demonstrated responsibility in appraisal and at least one year experience with an appraiser who has satisfactorily completed one or more town-wide reappraisals.

I hereby apply for "Project Supervisor" approval in the State of Vermont under Rule 86-P65.

Last Name	First Name	Initial	
Address			Telephone Number
City	State	ZIP Code	Fax Number
Email Address		Web site	

1. I have successfully completed one of the following courses and have attached copies of the certificates of completion.

- International Association of Assessing Officers (IAAO) courses I and II;
- Appraisal Institute courses 110 and 120;
- American Institute of Real Estate Appraisers (AIREA) courses I and II;
- Society of Real Estate Appraisers (SREA) courses I and II; or
- Equivalent to the above (attach documentation). Explain which course(s) you are calling "equivalent to" and why. \_\_\_\_\_

2. I have attained the following professional designations: \_\_\_\_\_

3. I have the following experience as a real estate appraiser: \_\_\_\_\_

4. Do you have a specialty, or serve as a consultant? . .  Specialty: \_\_\_\_\_  Consultant

5. What areas (in Vermont) are you interested in, if any (county, region)? \_\_\_\_\_

6. What CAMA or related programs are you willing to use? \_\_\_\_\_

7. What, if any, Vermont Property Appraisal levels have you achieved? \_\_\_\_\_

8. Do you currently hold a Real Estate Appraisal License with the Secretary of State? . . . . .  Yes  No

8a. If "Yes," License # \_\_\_\_\_

8b. If "Yes," License Type: \_\_\_\_\_

Applicant's Last Name	First Name	MI
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9. Years of Experience \_\_\_\_\_

10. Firm you worked with \_\_\_\_\_ Years \_\_\_\_\_

10a. Towns Reappraised \_\_\_\_\_ Year \_\_\_\_\_

10b. Towns Reappraised \_\_\_\_\_ Year \_\_\_\_\_

10c. Towns Reappraised \_\_\_\_\_ Year \_\_\_\_\_

11. Briefly describe your role and responsibility in the reappraisals above: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I will send further documentation if requested by Property Valuation and Review.

**SIGNATURE**

I declare under the pains and penalties of perjury that I am in good standing with respect to, or in full compliance with a plan to pay, any and all taxes due the State of Vermont as of this date.	
Signature _____	Date _____

**Send completed application to:**  
 Director, Property Valuation and Review  
 Vermont Department of Taxes  
 133 State Street  
 Montpelier, VT 05633-1401

**or scan and email to:**  
 tax.pvr@vermont.gov