



**VERMONT PROPERTY ASSESSOR
CERTIFICATION PROGRAM
RECERTIFICATION/REINSTATEMENT FORM**

FORM
AC-305

Full Name (First, MI, Last)	Town Officiating
Mailing Address (Number and Street)	Date of original election or appointment
City / State / ZIP Code	Telephone Number

1. I am applying for the following Certification Level (*see our website for the Certification Criteria*).
- VPA I - Vermont Property Assessor I (*Level 1*)
 - VPA II - Vermont Property Assessor II (with 2 years experience or equivalent) (*Level 2*)
 - VPA III - Vermont Property Assessor III (with 5 years experience or equivalent) (*Level 3*)
 - VMPA - Vermont Master Property Assessor (with 8 years experience or equivalent) (*Level 4*)

2. Are you applying for Recertification or Reinstatement?
- Recertification
 - Reinstatement

3. At what level?
- VPA I VPA II VPA III VMPA

4. I have successfully completed the following courses for Recertification. (*Please attach all certificates validating the successful completion of the applicable courses.*)

5. I attest that I am in good standing with the State of Vermont Department of Taxes.

Printed Name _____ Date _____

Signature _____

Please include the following documents when submitting this application to the Department. Any missing items will deem the application incomplete.

- Copies of all course certificates
- Current Resume (*to include work experience*)
- Copies of current designation certificates, if any
- Application and Fee of \$25, payable to **Vermont Department of Taxes**

Submit to:
Vermont Department of Taxes
Property Valuation and Review Division
133 State Street
Montpelier, VT 05633-1401