



Vermont Department of Taxes  
 Business Tax Division  
 PO Box 547  
 Montpelier, VT 05601-0547

Phone: (802) 828-2551, option #3  
 Fax: (802) 828-5787

<b>NOTICE OF CHANGE</b>	Form <b>B-2</b>
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**This is not a return.  
 Use for account changes only.**

<b>A</b> Owner's Name	Federal ID Number
Business Name	VT Account Number
Business Location Street Address	
Business Location City, State, ZIP Code	

**B** Check all appropriate boxes below and mail to us at the address above.

Cancel Account\*

Tax Type: \_\_\_\_\_ Account No: \_\_\_\_\_ Date taxable activity discontinued: \_\_\_\_/\_\_\_\_/\_\_\_\_

Tax Type: \_\_\_\_\_ Account No: \_\_\_\_\_ Date taxable activity discontinued: \_\_\_\_/\_\_\_\_/\_\_\_\_

Tax Type: \_\_\_\_\_ Account No: \_\_\_\_\_ Date taxable activity discontinued: \_\_\_\_/\_\_\_\_/\_\_\_\_

\* If you are requesting a cancellation of a Sales and Use tax and/or Meals and Rooms tax account(s), please also enclose the tax license you were issued, or explain the absence of same below (i.e.: lost, destroyed, etc.). LICENSES ARE NOT TRANSFERABLE TO NEW OWNER OR ENTITY.

Name, Address, Federal ID No. changed as noted below.

NEW Name \_\_\_\_\_

NEW Business Location \_\_\_\_\_

NEW Mailing Address \_\_\_\_\_

NEW Federal ID Number \_\_\_\_\_

Business sold to: \_\_\_\_\_ Date sold: \_\_\_\_/\_\_\_\_/\_\_\_\_

Change of entity type\*\* (Example: Sole Proprietor to Corporation). Describe: \_\_\_\_\_

\*\* You may use this form to cancel the original account, but you need to register the new entity by completing Form S-1, Application for Business Tax Account. Both forms can be mailed in the same envelope.

**C EXPLANATION**

Reason for requesting this change: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**D SIGNATURE**

Signature of Officer or Authorized Agent	Date
Printed Name of Officer or Authorized Agent	Title
	Telephone Number