

# SCHEDULE BA-406 Instructions

## Credit Allocation Schedule

### General Information

Schedule BA-406 must be completed and attached to the Vermont Business Income Tax Return (Form BI-471 or Form BI-476--for residents only) if tax credits are earned in the fiscal year.

Schedule BA-406 is used to allocate tax credits (earned in the current year and reported in total on Schedule BA-404, Tax Credits Expired, Applied, Expired, and Carried Forward) to shareholders/partners/members (S/P/M).

**COMPLETE A SEPARATE SCHEDULE BA-406 FOR EACH S/P/M.**

**EXCEPTION:** If any or all of the owners who are nonresidents of Vermont have elected to be taxed at the composite rate, and their information is consolidated to a single Schedule K-1 VT, Shareholder, Partner, or Member Information, then one Schedule BA-406 should be attached to an income tax return for the entity. The “recipient” information (business name, Federal Employer Identification Number (FEIN), etc.) should be that of the reporting business entity. The numerical fields should be the sum of the figures for all owners included in the composite filing.

### Header Information – REQUIRED ENTRIES

**NOTE:** All information in the Header Section is required. Failure to correctly complete this information will result in processing delays and/or late filing penalties for your return.

Enter the Business Name, FEIN and tax year of the reporting business entity.

If the S/P/M is an individual, enter the Last Name, First Name, and Middle Initial, and his/her Social Security Number.

If the S/P/M is an entity other than an individual, enter the Entity Name, and its FEIN.

### Enter the Recipient S/P/M Type as appropriate:

**I - Individual** (including Trusts that report directly on an individual income tax return, as opposed to filing a fiduciary return)

**C - C-Corporation, 501(c)(3)**

**S - S-Corporation**

**L - Limited Liability Company** (not a disregarded entity)

**P - Partnership**

**T - Trust** (filing a fiduciary return)

### Instructions

Complete all applicable lines of Schedule BA-406.

Report the amount of credits **earned** in the applicable tax year. This schedule does not track the amount of credits applied to offset tax, or carried forward.

Report the total of all credits earned on Line 11.

The total of each line(s) across all recipient S/P/Ms should equal the corresponding line(s) on Schedule BA-404, Column B.

NOTE that the Investment Tax Credit, Line 9, is only available to Business Income Tax filers. See instructions for Schedule BA-404 for more information.

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