

# Instructions for Vermont Corporate Income Tax Return Payment Voucher Form CO-422

## General Information

Use Form CO-422 to direct a payment for Corporate Income tax accounts.

Do not include Form CO-422 if you are making payments with another return or form such as:

- CO-411 - Corporate Income Tax Return
- CO-414 - Corporate Estimated Tax Payment Voucher
- BA-403 - Application for Extension of Time

CO-422 may be used, for example, if:

- You mailed your form or payment coupon, but forgot to include a check.
- You or your tax preparer filed your documents electronically, and you want to send a check separately.

Do not use CO-422 for business income tax accounts. Business income tax filers should use Form WH-435 to make estimated payments on behalf of nonresident owners, or Form BI-470 in lieu of this form.

## Instructions

- Print in blue or black ink.
- Enter the beginning and ending date of the entity's tax year in the required format - YYYYMMDD.
- Enter the Federal Employer Identification Number (FEIN).
- Enter the business name and address, including country, if other than the United States.
- Enter the total amount of payment included with this coupon. Enter a whole dollar amount.
- Do not file a "\$0" CO-422 if no payment is due.

Mail voucher and payment to:

Vermont Department of Taxes  
PO Box 1779  
Montpelier, VT 05601-1779

Form CO-422 Instructions  
10/18

DEPT USE ONLY

## Vermont Corporate Income Tax Return Payment Voucher Form CO-422



\* 1 8 4 2 2 1 1 0 0 \*

USE THIS FORM IF NOT SUBMITTING PAYMENT WITH FORM CO-411  
(The Department does accept payments with CO-411)

If you filed electronically, DO NOT include a copy of that  
return with this payment

|  |       |          |                                |
|--|-------|----------|--------------------------------|
| Entity Name                            |       |          | FEIN                           |
| Address                                |       |          | Tax Year BEGIN date (YYYYMMDD) |
| Address, Line 2                        |       |          | Tax Year END date (YYYYMMDD)   |
| City                                   | State | ZIP Code | For Department Use Only        |
| Foreign Country (if not United States) |       |          |                                |

**Amount of this Payment \$**  **.00**  
(Use WHOLE DOLLARS) if \$0, DO NOT file