

NEWSLETTER

From Your District Advisor
Property Valuation & Review



What's New for March?

- **Welcome new and returning Listers**

Your first official duty as a new, or reelected lister is to take the Lister's oath and be sworn in by the Town Clerk [32 V.S.A. § 3431](#). March is also the time when Lister boards traditionally hold their reorganization meetings to elect their officers, set their hours and generally develop a game plan for the upcoming Lister season. We strongly encourage you attend the **New & Seasoned Lister Training Webinar (four morning sessions, 9:00am – 12:00pm) March 21st, 22nd and April 4th and 5th**. The training is designed to cover different topics at each of the four unique sessions. For [VPA Certification](#), all four sessions must be attended. Please watch your inbox for more information!

- **Tuesday Morning (mostly) Webinars and Hybrid Sessions**

PVR has begun offering a new series of instructional morning webinars on relevant assessing topics. These sessions are in conjunction with our regular VPA trainings (*see Education Section of this newsletter*) and the VTPIE offerings (*see VTPIE Section of this newsletter*). These webinars are typically scheduled for 9:00 to 12:00. Please join us at your convenience for these focused sessions!

Please also see the *Education Section* of this Newsletter, for upcoming VPA courses, including dates and locations, for 2023. Registration links for VTPIE trainings are located in the VTPIE Section – dates for VTPIE sessions will be broadcast directly to you via Everbrite if you have selected that option. We will also be posting these dates on Listserv.

March 1	Wednesday	Advanced Data Collection	District Advisors	9:00 – 4:30	Capital Plaza, Montpelier
March 14	Tuesday	Reappraisal Reality	District Advisors	9:00 - 12:00	Webinar
March 28	Tuesday	Current Use / LUCT for clerks	Elizabeth Hunt		Webinar
April 11	Tuesday	Public Records	VLCT	10:00 – 11:30	Webinar
April 25	Tuesday	Open Meeting Law for Listers	VLCT	10:00 – 11:30	Webinar
May 9	Tuesday	Parcel & VTPIE Mapping	VCGI & VTPIE	9:00 - 12:00	Webinar
May 23	Tuesday	Record Retention	VSARA	9:00 - 12:00	Webinar
May 30	Tuesday	Advanced Listers	District Advisors	9:00 - 4:00	Webinar
June 6	Tuesday	Current Use items for Town Clerks	Elizabeth Hunt	9:00 - 12:00	Webinar

June 20	Tuesday	Legal Chats with Charlie	Atty Charles Merriman	9:00 - 12:00	Hybrid/ Montpelier
July 13	Thursday	Solar /Cell/ Subsidized Housing	District Advisors	9:00 - 12:00	Hybrid/ Montpelier
July 19	Wednesday	Deed Reading/ Exemptions	Atty Charles Merriman	9:00 - 12:00	Hybrid/ Montpelier
August 1	Tuesday	Legal Chats with Charlie	Atty Charles Merriman		Hybrid/ Montpelier
August 15	Tuesday	Legal Chats with Charlie	Atty Charles Merriman		Hybrid/ Montpelier
August 29	Tuesday	Legal Chats with Charlie	Atty Charles Merriman		Hybrid/ Montpelier
August 30	Wednesday	Reappraisal Class	District Advisors	9:00 - 12:00	Webinar

- **Lister Certificates Now Available**

- ✓ [HSD-315](#)

Upon a homeowner's request, the lister/assessor shall certify to the homeowner the value of the dwelling and up to two acres. 32 VSA 5861(g) This is necessary in those instances when a housesite value cannot be determined from the previous year's tax bill. This form is often requested if there is a change in ownership, new homestead, etc. Please read the form carefully as you will be certifying information from both last year's, as well as this year's, Grand Lists. ***The housesite value shall not include the value if any improvements not in place on April 1, 2022***

- ✓ [HSD-316](#) **Use for subdivision creating a new parcel**

Upon a homeowner's request, the lister/assessor shall certify to the homeowner the value of the dwelling and up to two acres. 32 VSA 5861(g) This is necessary in those instances when a housesite value cannot be determined from the previous year's tax bill. This form is used when a parcel has been split from the parcel it was a portion of on the prior year Grand List and there is now a homestead on that portion. Please read the form carefully as you will be certifying information from last year's grand list as well as this year's. ***The housesite value shall not include the value if any improvements not in place on April 1, 2022***

- **Update RE: Important Message Regarding Pending PTTs - Attention Town Clerks**

This is a follow up to the Department of Taxes' message on January 20, 2023, regarding Property Transfer Tax Returns that were automatically, and incorrectly, moved from the pending to processed queue. As of today, February 16, this error has been corrected. Any return that was incorrectly moved from a town clerk's pending queue on January 19 should once again be available in the pending queue. Please review and submit these returns as you normally would.

The returns placed back into the pending queue will have new confirmation numbers and verification codes but otherwise contain the same information as the original returns. **Only these "new" returns will be processed by the Department once town clerks have reviewed and submitted them, as per the normal process.** The original returns that were incorrectly processed have been marked invalid in the Department's records but will still be visible in your processed queues. Although there will be two entries with the same information, the invalid original returns do not have the town clerk section completed.

Should you have any questions, please contact the Real Estate Transaction Tax Section. Thank you for your patience while we corrected this error.

Vermont Department of Taxes, Taxpayer Services, Real Estate Transaction Tax Section
(802) 828-6851 tax.rett@vermont.gov

VTPIE Updates

- **Billing - Current State**

Property tax billing and collection is managed at the local level per [32 VSA 5409](#). Local property tax billing is reliant on generation of education property tax rates by PVR. The local official generating the property tax bills vary by district which may include the town clerk, the lister, or the treasurer. In the event that the school budget has not been approved, PVR will issue an estimated education rate, which can result in a supplemental bill once the budget has been passed.

- **Billing - Future State**

The VTPIE Tax Billing interface will allow users to view and manage property tax bills. This includes the ability to link the user back to assessment records. This billing interface is designed to manage property tax billing only and does not include collections functionality. In VTPIE, you will be able to generate bills, generate billing data, edit bills, create revised bills (late application of property tax credits (PTC)), edit billing information (mailing address etc.), and create supplemental bills. Towns will also be able to configure installments and dates, calculation type, penalties, add/ edit fees, add town logo, enter remittance address, and add tax rate notes.

The homestead property tax credit data will be in VTPIE, and towns will have the ability to view credits, edits/updates to credits based on filer submissions, and manually edit a credit.

What are my options? What should I do?

The VTPIE Billing Module is an optional functionality for towns. That means towns have the ability to either use VTPIE to generate bills or continue with your town's existing billing software. We advise any town with special billing needs/requirements use your best judgement as to whether you use VTPIE or your existing billing software in order to serve your community in a timely manner.

We do recommend the VTPIE software to manage and print your tax bills. It will be provided free of charge and will house all the data required! We understand that you may be nervous about the transition, which is why we are providing the option to print bills using your existing systems. We do hope that you will consider trying to use the VTPIE program if not this year, then in following years once you become more confident and comfortable with the program. If you have any additional questions or concerns, we advise you reach out to Axiomatic.

The VTPIE Billing Module is expected to go live in June, with trainings available in May and June.

- **VTPIE -- Training & New Accounts**

→ *For Upcoming Trainings, please register at*

<https://www.eventbrite.com/o/axiomatic-18064715994>

or via link

<https://tax.vermont.gov/municipal-officials/education>

→ **VTPIE Lister/Assessor New User Account Request**

<https://request.vtpie.org/>

Need Help? Click [here](#) for a step-by-step process on activating your account

→ **VTPIE GIS User Account Request**

<https://docs.google.com/forms/d/e/1FAIpQLSciEhybHLeGptQEDjGD2cgU51H6QfE7cu1nPCwb1L3SMQ3URQ/viewform>

• **Additional CAMA requirement information**

CAMA requirements can be found at [AOA IPTMS CAMA Requirements V3.5.pdf \(vermont.gov\)](#)

• **Axiomatic & VTPIE HELP**

→ **Help Topics**

A growing list of *Help Topics* are available in your VTPIE account. To access after login, click on **HELP** in the left side bar, then select **TOPICS** under the Municipal User heading – there you may browse through the offerings. Current topics include

<i>Management (of):</i>		
Organization	Municipal Information Overview	Sales Download to Excel
Question	Submitting Municipal Information	Local Sales Validation
Documentation	Comment Period	

→ **Forgot Password?**

<https://support.axiomnh.com/support/solutions/articles/25000026877-forgot-password>

→ **Recorded webinars**

[Vermont Pie Sales Validation Webinar \(YouTube\)](#)

[Vermont Pie Homestead & CAMA Upload Training \(available soon\)](#)

[Vermont PIE GIS Portal Training \(YouTube\)](#)

→ **Direct Support**

(603) 413-4978 EXT 0

support@axiomnh.com

What's on the Calendar?

- **March 7, Tuesday Town Meeting Day** A meeting of the legal voters of each town shall be held annually on the first Tuesday in March for the election of officers and the transaction of other business. . . [1 VSA 371\(a\)](#) & [17 VSA 2640 \(a\), \(b\)](#)
- **Lister Oath and swearing in after election** [32 V.S.A. § 3431](#)
- **March 15 Current Use available to towns** [32 VSA 3756\(h\)](#). Please see above *Tuesday Webinars* listings & monitor the [VTPIE schedule](#) for upcoming training sessions
- **Statewide Education Grand List and Per Parcel Payments** Distributed to towns

- **Statewide Education Grand List and Per Parcel Payments**

In mid-March municipalities will receive the \$8.50 (grand list maintenance) and \$1.00 (equalization study) per parcel payments on all real estate parcels that have been assessed, both taxable and exempt [32 V.S.A. § 4041a](#) and [§ 5405](#). These payments are made for the listers/ assessors work on and in providing the complete, accurate, and consistent property information that is critical to maintaining our statewide education system spending in Vermont. These funds are to be set aside in a reserve account and used for reappraisal purposes/ grand list maintenance according to statute. We recommend your checking with your treasurer each year to make sure you have reserve accounts that are accumulating.

Vision payment codes <https://tax.vermont.gov/municipal-officials/municipalities/vision-codes>

- **Sales Validation**

Sales to date for the 2023 study are available in VTPIE. The initial release includes the sales from April 1, 2022 to date, with additional sales being added to your account as they are recorded by your town clerk until the effective date of 3/31/23.

Reappraisal towns will receive the additional two years of sales in mid-May after Equalization appeals are processed. Values for all sales for reappraisal towns will be replaced in the system when the new, post-grievance 411/RA310 is filed with PVR.

Sales Validation review videos and documents can be found at:

→ Equalization & Sales Validation

<https://tax.vermont.gov/municipal-officials/certification-education-programs/materials> (2/9/2022)

→ PowerPoint for above video

[https://tax.vermont.gov/sites/tax/files/documents/Sales Validation and Equalization Training Feb 10 2022.pdf](https://tax.vermont.gov/sites/tax/files/documents/Sales_Validation_and_Equalization_Training_Feb_10_2022.pdf)

→ [Vermont Pie Sales Validation Webinar \(YouTube\)](#)

We anticipate the recording of this year's training (February 28, 2023) to be available shortly at

<https://tax.vermont.gov/municipal-officials/certification-education-programs/materials>

News You Can Use

- **Helpful Links**

→ **Interactive DA Map** <https://tax.vermont.gov/municipal-officials/listers-and-assessors/district-advisors>

→ **Handbook on Property Tax Assessment Appeals**

https://outside.vermont.gov/dept/sos/Municipal%20Division/tax_appeal_handbook_2007.pdf

→ **VT Secretary of State About Abatement Guide**

○ <https://outside.vermont.gov/dept/sos/Municipal%20Division/about-abatement-2014.pdf>

→ Managing Local Tax Records (a/k/a **Records Retention**). Please email Records and Information Management Specialist Megan Wheaton-Book and Records Program Coordinator Steven Picazio at the Vermont SARA sos.rim@vermont.gov

- **Vermont Property Assessor Certification Program**

<https://tax.vermont.gov/municipal-officials/certification-and-education-programs-about>

Many municipalities and individuals have benefitted from the classes developed and presented by PVR in collaboration with the International Association of Assessing Officers (IAAO) and the Vermont Assessors and Listers Association (VALA). In addition to the IAAO and VALA classes, PVR offers New Lister Training, Advanced Lister Training, Data Collection, and Current Use among other offerings to provide listers the training needed in order to succeed in their positions. To that end, the mission of the **Vermont Assessor Certification Program** is to encourage, promote, and provide educational opportunity and advancement for listers and assessors throughout the state.

VPACP has created four levels of achievement (VPA I, VPA II, VPA III and VPMA). Each level has prerequisites and requirements, including levels of work experience and training.

This is a voluntary program designed to encourage and recognize professionalism and competency in being a municipal assessing official. Education is a high priority for the Division of Property Valuation and Review (PVR). Listers, assessors, and other municipal officials who take advantage of these educational opportunities will have a better understanding of their responsibilities and will better perform the duties of the office.

For 2023, ALL classes required for certification are being offered. Please see the Education Section of this Newsletter for course dates. For more information on VPA certification and to apply, Please click to see the [VPACP Handbook](#).

- **Tax Department Resources for Town Clerks**

Did you know the Department of Tax's website provides guidance for town clerks and treasurers? For new, as well as seasoned town clerks, knowing what's available and finding the information you need can be a challenge. Please visit [Municipal Officials Resources](#) for access to forms, Fact Sheets and myVTax guidance. Below are just a few of the offerings you may find helpful for yourself and your assistants:

- [Town Clerks: When to Mail Paper Versions of the Property Transfer Tax Return to the State](#)
- [myVTax Guide: for Town Clerks How to Record Returns](#)
- [myVTax Guide: How to Record a Land Use Change Lien Release](#)
- [VT Taxation on the Sale of Mobile Homes](#)
- [Mobile Home Uniform Bill of Sale](#)
- [Mobile Home Quit Claim Deed](#)
- [Official Notice Decision of Board of Civil Authority](#)

Homesteads and Review

In Vermont, all property is subject to education property tax to pay for the state's public schools. For this purpose, property is categorized as either nonhomestead or homestead. Property is by default considered nonhomestead; the act of the property owner filing an annual homestead with the tax department as well as the processing of homestead downloads by the listers/assessing officials at the town level, is what triggers the status of a parcel to change to homestead.

- ✓ By Vermont law, property owners whose dwelling meet the [definition of a Vermont homestead](#) must file a Homestead Declaration annually.
- ✓ A **homestead** is the principal dwelling, related outbuildings as well as all the land associated with the parcel that is owned and occupied by the resident as their [domicile](#).
- ✓ Property is considered **nonhomestead** if one of the following applies:

- The property is leased for more than 182 days out of the calendar year.
- The property is used exclusively for a commercial, including rental, purpose.
- The property is used for a second home, camp, vacation, or summer cottage.

Please remember, the Commissioner of Taxes makes the final determination on whether or not the property qualifies as a homestead. The listers should notify the Department if they have good reason to believe a property does or does not qualify as a homestead. The Department will conduct post-filing examinations. If a property owner files a Homestead Declaration, listers should assume the property is a homestead and should code their grand list, as well as the current use file for parcels enrolled, accordingly.

Beginning with the 2023 Grand List, homesteads will be processed in VTPIE. VTPIE Homestead training is now live with registration available at <https://www.eventbrite.com/o/axiomatic-18064715994>. Training will be recorded and available for future review.

“Lister Responses” will be available in VTPIE using the question function; towns will now be able to correspond directly with the Tax division that processes homesteads. Listers will be making the necessary valuation allocations in their assessing software to establish housesite, homestead and nonhomestead values based on the following declared conditions:

- **Business or rental use**

As long as the property meets the requirements of a Vermont homestead, a part of the homestead property (specifically the dwelling) may be used for business purposes or as a rental. If more than 25% of the dwelling is used for business purposes, then that portion must be reported as nonhomestead on the Homestead Declaration. However, if **any** part of the dwelling is rented out (even 1%), then the rental percentage would be applied as nonhomestead.

- **Business use of outbuildings**

Outbuildings used for business or rental are considered nonhomestead. When there are multiple outbuildings on a parcel and the owner has indicated business use of outbuildings on their declaration, it is a judgment call the board of listers must make. In most cases it will be obvious, for instances where it is not, a call to the owner will often answer the question. Included with outbuildings used for business would be ALL farm buildings that are enrolled in Current Use.

- **Housesite and Housesite Value**

Housesite value is not used in the tax classification system. It is used in the calculation of the state’s property tax credit. A housesite is that portion of a homestead that includes the principal dwelling and associated outbuilding(s) with as much of the land surrounding the dwelling as is reasonably necessary for use of the dwelling as a home - up to two (2) acres. [32 VSA § 6061\(11\)](#).

Housesites, as with homesteads, include improvements not used for business or rental purposes, with the distinction that housesites, with the accompanying site improvements and appropriate outbuildings, are physically located in the envelope of the up-to-two acres surrounding the main dwelling. Possible outbuildings that may be included in the housesite would be a shed, garage, tennis court, or swimming pool. As a reminder, a housesite only includes one house, while a homestead could include more than one if they are not rented.

Working from the taxpayer’s download information, the application of the housesite/ homestead/ nonhomestead classifications are done in your assessing software. Any changes from the property

owner's prior year filing will require a Change of Appraisal notice to be sent – these values are grievable. PVR recommends that homestead and housesite values are established in your assessing software even if the current owners do not claim a homestead.

- **Types of ownership**

The following link provides information on different ownership situations that may or may not declare a homestead.

<https://tax.vermont.gov/property-owners/homestead-declaration/types-of-property-ownership>

- **Special Situations**

Special situations and how they apply to homestead declaration requirements can be found at:

<https://tax.vermont.gov/property-owners/homestead-declaration/special-situations>

Below are some commonly asked questions and scenarios that listers may encounter when reviewing and processing homestead declarations:

→ ***Houses on land leased from the community land trust***

If the land is owned by a community land trust with 501(c)(3) status, the homestead value is a pro rata share of the land upon which the dwelling sits. The community land trust determines the pro rata portion allocable to each homeowner. If the bill is in the land trust's name, the land trust will file a list of its properties with the Tax Department. The Tax Department will notify the towns of parcels that qualify as homesteads.

→ ***Property located in two adjoining towns***

A Homestead Declaration must be filed in both towns.

→ ***What if the homestead dwelling is also rented through Airbnb?***

Property owners are required to enter the percentage of the dwelling that is rented. All rental use shown in the following example:

An 1,800 square foot home with 365 square feet rented. The 20.27% rental use (365/1,800 is rounded to 20.00%. Eighty percent of your home will be taxed at the resident rate).

→ ***What happens if a property is transferred before April 1, but the seller had filed a homestead earlier?***

If a homestead was declared prior to April 1, the seller would be responsible for withdrawing the homestead declaration and property tax credit claim. [HS-122W-2022](#)

→ ***What happens if the property is transferred to a new owner after April 1?***

If the property is transferred to a new owner after April 1, the new owner will wait until the following year to file the Homestead Declaration if the property qualifies.

If the seller had declared a homestead and there is an anticipated property tax credit, the property tax credit amount is allocated to the seller upon closing unless the parties agree otherwise. The property tax credit is the seller's payment for the previous calendar year property taxes and needs to be considered at the closing when pro-rating the property taxes.

- Helpful handouts and an online FAQ for your residents

- Fact Sheet for [The Vermont Homestead Declaration](#)
- Homestead FAQ <https://tax.vermont.gov/property-owners/homestead-declaration/faqs>
- Fact sheet for [The Vermont Property Tax Credit](#)
- Fact Sheet for [Determining Household Income](#)
- Homestead Declarations and related topic links for the public can be found at <https://tax.vermont.gov/property-owners/real-estate-transaction-taxes/for-tax-professionals>

Current Use

- **2023 Use Values**

For land enrolled in the program, the Current Use Advisory Board has established the 2023 use values per acre to be:

<i>Property Type</i>	<i>Amount</i>
Agricultural land	\$ 456 / acre
Forest Land	\$ 187 / acre
Forest land Greater than one mile from road	\$ 140 / acre

- **Withdrawals/ Discontinuances/ LUCT**

Current Use withdrawals are **ongoing**, processed through the myVTax application. You will be alerted via email when you have LUCT (Land Use Change Tax/Penalty) value requests in myVTax. We also recommend listers make it a practice to log into their myVTax accounts monthly to check for new activity. When there is a request, please log into your myVTax account as soon as possible where you will be asked to determine a value for the land being removed from the program. **Please be mindful that by statute, listers/assessors have thirty (30) days to submit the completed form to the Director [32 V.S.A. §3757\(b\)](#).**

myVTax process

[myVTax Guide: LV-314 Return Navigation for Listers](#)
[Land Use Change Lien Release](#)
[How to Recover Your Username & Reset Your Password](#)

Valuation

[How to Value Land Excluded or Withdrawn From CU](#)
[Land Developed or Withdrawn from Current Use](#)

Need sign in assistance with eCuse? Please reach out to Carrie Potter at (802) 828-6635.

Need sign in assistance with VTAX? Please reach out to Teri Gildersleeve (802) 855-3917 or your DA

Education

PVR continues to offer training at no charge to listers and assessors. A complete listing of PVR, VALA (IAAO) and VLCT offerings can be found at <https://tax.vermont.gov/municipal-officials/certification-education-programs/state-sponsored>.

VPA required courses being offered in 2023 *(see other webinars in the What's New section above)

March 21	Tuesday	Lister Training Day 1 of 4	District Advisors	9:00 – 12:00	Webinar
March 22	Wednesday	Lister Training Day 2 of 4	District Advisors	9:00 – 12:00	Webinar

April 4	Tuesday	Lister Training Day 3 of 4	District Advisors	9:00 – 12:00	Webinar
April 5	Wednesday	Lister Training Day 4 of 4	District Advisors	9:00 – 12:00	Webinar
July 26	Wednesday	VT State Statutes & Real Estate Law	Attorney Jim Knapp	1:00 – 4:00	Webinar
July 27	Thursday	VT State Statutes & Real Estate Law	Attorney Jim Knapp	1:00 – 4:00	Webinar
August 8	Tuesday	IAAO 100 Day 1 of 2	Dave Cornell	8:00 – 4:00	Webinar
August 9	Wednesday	IAAO 100 Day 2 of 2	Dave Cornell	8:00 – 4:00	Webinar
August 16	Wednesday	Land Schedule Day 1 of 2	District Advisors	9:00 - 12:00	Webinar
August 17	Thursday	Land Schedule Day 2 of 2	District Advisors	9:00 – 12:00	Webinar
September 6	Wednesday	Data Collection Day 1 of 4	District Advisors	8:00 – 4:00	In-person West Rutland
September 7	Thursday	Data Collection Day 2 of 4	District Advisors	8:00 – 4:00	In-person West Rutland
September 13	Wednesday	Data Collection Day 3 of 4	District Advisors	8:00 – 4:00	In-person West Rutland
September 14	Thursday	Data Collection Day 4 of 4	District Advisors	8:00 – 4:00	In-person West Rutland
September 18	Monday	IAAO 102 Day 1 of 4	VALA		Webinar
September 19	Tuesday	IAAO 102 Day 2 of 4	VALA		Webinar
September 20	Wednesday	IAAO 102 Day 3 of 4	VALA		Webinar
September 21	Thursday	IAAO 102 Day 4 of 4	VALA		Webinar
October 2	Monday	IAAO 112 Day 1 of 4	VALA		In-person West Rutland
October 3	Tuesday	IAAO 112 Day 2 of 4	VALA		In-person West Rutland
October 4	Wednesday	IAAO 112 Day 3 of 4	VALA		In-person West Rutland
October 5	Thursday	IAAO 112 Day 4 of 4	VALA		In-person West Rutland
October 9	Monday	IAAO 171	VALA		Webinar

October 25	Wednesday	IAAO 155 Day 1 of 2	VALA		In-person West Rutland
October 26	Thursday	IAAO 155 Day 2 of 2	VALA		In-person West Rutland
October 30	Monday	IAAO 300 Day 1 of 4	VALA		Webinar
October 31	Tuesday	IAAO 300 Day 2 of 4	VALA		Webinar
November 1	Wednesday	IAAO 300 Day 3 of 4	VALA		Webinar
November 2	Thursday	IAAO 300 Day 4 of 4	VALA		Webinar
November 6	Monday	IAAO 311 Day 1 of 4	VALA		Webinar
November 7	Tuesday	IAAO 311 Day 2 of 4	VALA		Webinar
November 8	Wednesday	IAAO 311 Day 3 of 4	VALA		Webinar
November 9	Thursday	IAAO 311 Day 4 of 4	VALA		Webinar

- **Upcoming IAAO trainings**

IAAO plans to offer thirteen live, online courses in 2023, with the following upcoming courses currently open for registration. Live online courses are delivered with a remote instructor using the Zoom online platform. You may also check out the Grant Funding/ Reimbursement for Travel & Assessment Training bullet in this *Education* section if any of these trainings interest you.

- ✓ March [Course 102: Income Approach to Valuation](#) **
- ✓ April [Course 151: National USPAP](#)
- ✓ May [Course 400: Assessment Administration](#)
- ✓ June [Course 332: Modeling Concepts](#)
- ✓ July [Course 201: Appraisal of Land](#)
- ✓ August [Course 300: Fundamentals of Mass Appraisal](#) ** and [Course 402: Tax Policy](#)
- ✓ September [Course 311: Real Property Modeling Concepts](#) **
- ✓ October [Course 333: Residential Model Building](#)
- ✓ November [Course 151: National USPAP](#)
- ✓ December [Course 851: RES Case Study Review Workshop](#)

** VALA will also be offering these courses in the upcoming year (at a reduced cost to Vermont listing and assessing officials). Please visit <https://valavt.org/education/training/> for more information on their 2023 offerings.

- **On-Demand PVR Webinars & Training materials**

Recordings of our webinars, as well as course materials from our classes, are available at <https://tax.vermont.gov/municipal-officials/certification-education-programs/materials>. Please keep

in mind that these recordings are meant for reference only – **** actual event attendance is required for VPA certification.**

- **KnowledgeWave**

PVR is currently evaluating our KnowledgeWave offerings for the upcoming year. Since we began the alliance, less than 20% of municipalities have taken advantage of the offerings consistently. PVR plans to continue providing towns with KnowledgeWave offerings on a more pared down, equitable and cost-effective basis for the future. Please stay tuned!

- **Grant Funding/ Reimbursement for Travel and Assessment Training**

PVR classes continue to be of no charge to listers. PVR sponsorship of select NEMRC webinars and VALA hosted IAAO classes also continues. However, please be aware the VALA registration fees for these IAAO courses is not reimbursable through the PVR grant. Grant money is also available for **pre-approved** mileage & lodging expenses (distances apply) as well as certain independently taken, non-PVR sponsored, assessment related courses, including those taken online (pre-approval required as well). Complete Education Grant information and application is available at <https://tax.vermont.gov/municipal-officials/certification-education-programs/tuition-information> If assistance is needed with this process, please contact (802) 828-6887 or via email tax.listered@vermont.gov.

The *Grant Education Funding for Listers and Assessors (Municipal Reimbursement)* Fact Sheet is also available at <https://tax.vermont.gov/sites/tax/files/documents/FS-1184.pdf>.

District Advisor & CU Specialist Contact Information

[District Advisors & their territories interactive map](#)

District Advisors

Barb Schlesinger barbara.schlesinger@vermont.gov	(802) 369-9081	Deanna Robitaille deanna.robitaille@vermont.gov	(802) 323-3411
Benton Mitchell benton.mitchell@vermont.gov	(802) 233-4255	Jen Myers jennifer.myers@vermont.gov	(802) 522-0199
Christie Wright christie.wright@vermont.gov	(802) 855-3897	Teri Gildersleeve teri.gildersleeve@vermont.gov	(802) 855-3917
Cy Bailey cy.bailey@vermont.gov	(802) 233-3841	Theresa Gile theresa.gile@vermont.gov	(802) 522-7425
Nancy Anderson / Edu Coord (PT) nancy.anderson@vermont.gov	(802) 828-6680	Nahoami Shannon / PVR Assist nahoami.shannon@vermont.gov	(802) 828-6867

Current Use Specialists

Addison - Derby	Melanie Riddle melanie.riddle@vermont.gov	(802) 828-6633
Dorset - Middlebury	Katie Emerson katelin.emerson@vermont.gov	(802) 828-6637
Middlesex - Shoreham	Maria Steyaart maria.steyaart@vermont.gov	(802) 828-6636
Shrewsbury - Worcester	Nick Zimny-Shea nicholas.zimny-shea@vermont.gov	(802) 828-6608

Help Desks

- **PVR (802) 828-5860**

- ✓ Tax forms **press 1** **available Monday thru Friday**
- ✓ Municipal official support **press 2** **available Monday thru Friday**
- ✓ Current Use & all other PVR related questions **press 3** **available Monday, Tuesday, Thursday, Friday**

Please leave a message for your District Advisor at their number. However, if you need immediate assistance and are unable to wait for a return call please call (802) 828-5860, option 2 and ask to speak to a district advisor that is available.

- **VTPIE AXIOMATIC SUPPORT (603) 413-4978 EXT 0**

<https://support.axiomnh.com/support/home>

support@axiomnh.com